

WARREN COUNTY COMMISSIONERS MEETING
MONDAY APRIL 4, 2022

Commissioners present for the meeting: Clay Andrews, Adam Hanthorne, Craig Greenwood.

Also, In Attendance:

Public: Randy Wurtzbaugh, David Moody, Marty Kutsenkow, Jim Kiger, Brendan Rudolph, Russell Rudolph, Mokia Jones and Carolyn Harris (conference call).

Department Head/Elected Official – Robin Weston-Hubner, Auditor; Judd Barce, County Attorney; Jenny Hobough, Highway Office Manager; John Kuiper, Zoning Director; Sharon Hutchison, Council/Grant Contractor; Ethan Foxworthy; Phil Astell, EMA Director; Lori Heidenreich, Treasurer.

1. The meeting was called to order by Clay Andrews.
2. Clay Andrews, Commissioner President led the Pledge of Allegiance.
3. New Business:
 - a. Clay Andrews requested to add Ceres Property and Road Cut Permit Fee Forms. Adam Hanthorne made a motion to approve the amended agenda with a second from Craig Greenwood, all voted in favor.
 - b. Craig Greenwood made a motion to approve the March 21, 2022 Commissioner Meeting minutes with a second from Adam Hanthorne, all voted in favor.
 - c. Craig Greenwood made a motion to approve the March 21, 2022 – April 4, 2022 Accounts Payable Claim Dockets with a second from Adam Hanthorne, all voted in favor.
 - a. Craig Greenwood made a motion to approve the April 1, 2022 payroll with a second from Adam Hanthorne, all voted in favor.
 - b. Highway – Herndon stated the power line project should be finished up. Updated on CCG-1 work with paving on Cemetery Hill and Chatterton finished in the coming days. Work will then be focused on Forest Hills Subdivision, Marshfield and 1100 S patching. Andrews inquired about an issue on Templeton Blacktop and Herndon will look into this. Hanthorne inquired about an issue on 825N issue and Herndon will look into this as well. Herndon stated confirmation of truck delivery tomorrow. Highway is currently working on gravel roads before the next rain. Hobough stated she has received confirmation of grant funds and has scheduled a meeting with INDOT April 6 to discuss the next steps.
 - c. Cumulative Capital Development Fund Re-Establishment Public Hearing – Andrews and Weston-Hubner explained the rate must be increased as per State mandates. Discussed the rate increase and revenue as well as use of funds for maintenance of older buildings in future. Andrews asked for public comment. Kutsenkow stated it would be wise to increase to 0.05. Craig Greenwood made a motion re-established the rate at 0.05 for Cumulative Capital Development with a second from Adam Hanthorne, all voted in favor.
 - d. Fire Dept Equipment – Hanthorne explained the fire territory passed but funds will not available until 2023 tax season and the departments are underfunded. There are equipment needs for all 3 departments such as Pine Village had a UTV donated but needs enclosure and all-weather tracks, West Lebanon a fire pump and Williamsport has several needs as well. Discussed the Windfarm Expense fund balance of \$209,848. Hanthorne recommended a donation to each dept of \$10,000. Greenwood attended the Fire Territory meetings with many taxpayers inquiring the county helping the fire departments. Clay Andrews made a motion to donate \$10,000 to Pine Village, West Lebanon and Williamsport Fire Departments from Jordan Creek Wind Farm Expense Fund with a second from Adam Hanthorne, all voted in favor.
 - e. Ceres Property – Andrews inquired about the EPA report. Barce stated no issues. Andrews explained where the parcel is located and Ceres is asking \$5,000 for the parcel. Greenwood stated REMC has concerns with the property line and suggested a survey. Barce suggested a full survey prior to deed for a full legal description. Clay Andrews made a motion to purchase the parcel for \$5,000 from Jordan Creek Wind Farm Expense Fund with a second from Adam Hanthorne, all voted in favor. Greenwood will discuss with Deckard concerning the survey being done.
 - f. Road Cut Permit Fees – Andrews explained the road cut permit forms for the Heavy Equipment Ordinance. Barce explained the Highway Superintendent will determine the roads used and bond will be set for this. Clay Andrews made a motion to approve the application forms to excavate or otherwise use roads with a second from Craig Greenwood, all voted in favor. Greenwood inquired field tile issues due to the wind farm and has called to discuss with NextEra concerning the issue.
4. Old Business:
 - a. EMS 2022 Contract – Hanthorne stated the contract is still with Ascension legal team. Other contracts with EMS have been dissolved. Craig Greenwood made a motion to extend the contract until May 2, 2022 and pay the April 2022 payment with a second from Adam Hanthorne, all voted in favor.
 - b. Courtroom/Courthouse Repairs – Greenwood presented a quote from Heritage Masonry for the repairs in the Probation Office. The repair will entail epoxy injection to fill in the cracks and reinstall or add new bricks. Plastering will then be done. This can be done this week if approved. The quote is for \$8,745.00 which includes the fees from Arsee Engineering. Craig Greenwood made a motion to approve \$8,745 to Heritage Masonry from Cumulative Capital Development with a second from Adam Hanthorne, all voted in favor. Greenwood presented a bill of \$550 from Eberly Tree Service for the removal of a tree between the courthouse and jail. Craig Greenwood made a motion to pay Eberly Tree Service \$550 from Cumulative Capital Development with a second from Adam Hanthorne, all voted in favor. Clay Andrews presented a quote from Gregg Excavating for the stump removal of \$350. Clay Andrews made a motion to approve the quote from Gregg Excavating for \$350 from Cumulative Capital Development with a second from Adam Hanthorne, all voted in favor. Greenwood presented a quote from Affordable Concrete for fixing the concrete where tree was removed and old extension building sidewalk repair of \$3,356 max. Commissioner discussed the work.

~~Greenwood will request the bid to be separated and present at the next meeting. Greenwood stated the plastering work on the 3rd floor and painting has begun. Water coolers are being installed in near future.~~

- c. Jail Generator/Phone System – Weston-Hubner reported the jail phones have been completed waiting on Comcast to finalize move so that phone system can be relocated. Hanthorne reported Huston Electric reviewed the generator and is currently working on quotes. Andrews reported the fire alarms need to be UL certified and the company previously looked at is not. Hanthorne will work on getting quotes. Hanthorne and Astell stated the Pine Village siren has been repaired but will need replaced in the near future. Discussed funding options. Astell will present a siren quote at the next meeting.
- d. EMA Lighting – Greenwood will contact Hall Electric. Astell stated Code Red renewal will be May 2023.

5. Elected Official/Department Head comments:

- a. Matt Herndon, Highway Superintendent – Judyville drainage is still an issue. Tile is still needed in the field and the work last year in town did not repair the issue. Greenwood will discuss with Randy to see if anything is going to be done.
- b. Robin Weston-Hubner, Auditor – Presented a request from WTH request from CoreLogic for data access. Clay Andrews made a motion to approve CoreLogic use of GIS service with a second from Adam Hanthorne, all voted in favor.
- c. Clay Andrews, Commissioner – Stated work with Ben Dispennett concerning ARPA funds. Discussed with Barnes and Thornburg concerning the use of ARPA funds. Retainer fee of \$2,500/month. Discussed revenue loss as possible use. Clay Andrews made a motion to hire Barnes and Thornburg for ARPA consulting for \$2,500/month paid from ARPA fund with a seconded by Adam Hanthorne, all voted in favor. Clay Andrews made a motion to amend the exhibit A of the ARP Resolution to allow for legal fees of \$10,000 maximum with a second by Adam Hanthorne, all in favor.

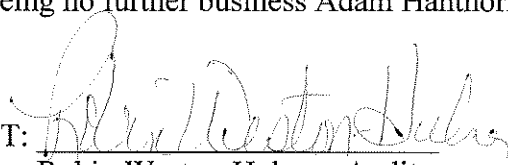
6. Public Comment:

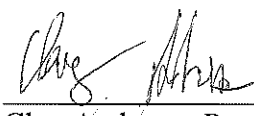
- a. Mokia Jones – Jones explained the desire to amend the zoning code with concern to new home builds of 1,000 sq ft minimum. Jones stated she is looking to purchase a prefab shell of 480/sq ft. Jones has discussed this with the Indiana Fire Safety Commission. Andrews explained the minimum square feet requirement in the Warren County Zoning Code. Barce explained this is not an issue that would start with the Commissioners. Barce stated Jones could apply for a variance from the BZA by filling out form in Zoning Office. Jud explained Jones can request meeting with Area Plan Commission to discuss change to the zoning code. The variance request, if denied by BZA, can be appealed to the Court. Explained the meeting schedule of both APC and BZA.
- b. Randy Wurtsbaugh, Williamsport Town Council – Wurtsbaugh explained the town has budgeted \$2 million for a new pool. Pool Committee is meeting Wednesday April 6th to discuss final engineering and estimated. Hutchison will contact NextEra to explore donation.

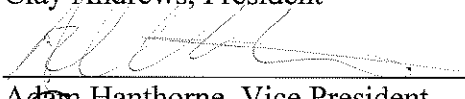
Next Commissioner meeting April 18, 2022 @ 8:30 a.m.

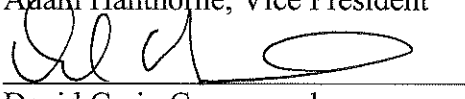
There being no further business Adam Hanthorne made a motion to adjourn with a second from Craig Greenwood, all voted in favor.

ATTEST:


Robin Weston-Hubner, Auditor


Clay Andrews, President


Adam Hanthorne, Vice President


David Craig Greenwood